

**Health and Housing
Fees & Charges 2011/12
18 January 2011**

Report of Head of Health & Housing

PURPOSE OF REPORT

This report has been prepared as part of the 2011/12 estimate procedure and sets out options for increasing the level of fees and charges.

| | | | | | |
|--------------|----------|------------------|--|------------------------------|--|
| Key Decision | X | Non-Key Decision | | Referral from Cabinet Member | |
|--------------|----------|------------------|--|------------------------------|--|

| | |
|-------------------------------|----------------|
| Date Included in Forward Plan | September 2010 |
|-------------------------------|----------------|

This report is public.

RECOMMENDATIONS OF COUNCILLOR KERR

- (1) That the Health & Strategic Housing fees in Appendix 1 be increased by 2.40% (inflation) subject to deciding pest control fees as per recommendations 2, 3 and 4.
- (2) That the current fees for rodent and insect treatments and hourly pest control rates be increased by 10% as set out in Appendix 1, retaining 50% discounts in qualifying cases (fleas, rats) for those in receipt of Council Tax and/or Housing Benefit.
- (3) That charges are introduced at the standard rodent/insect treatment rate for advisory visits together with chargeable cases where, upon visiting, pest control officers are not in a position to provide or complete treatments.
- (4) That a charge is introduced for bed bug treatments at the standard insect treatment rate plus a new domestic hourly rate for every subsequent complete or part hour required to finish a treatment, with 50% discounts in qualifying cases for those in receipt of Council Tax and/or Housing Benefit.
- (5) That the fees and charges for the Neptune Baby and Young Child Memorial Garden are not increased for 2011/12 and that the cost of a purchased grave includes the Exclusive Right of Burial.
- (6) That the current costs of memorial plaques in the Neptune Baby area are reduced by 50%.

- (7) That a new fee of £175.00 plus VAT be introduced for woodland burial plaques.
- (8) That a new fee of £200.00 plus VAT be introduced for tower memorial plaques.
- (9) That a new fee of £40.00 plus VAT be introduced for the cleaning and re-gilding of existing old style garden of remembrance plaques when a second inscription is required.
- (10) That new fees be introduced for private water supplies risk assessment, investigation, sampling, analysis and granting of authorisations as detailed in Appendix 1.

1.0 Introduction

Fees and charges for Health & Strategic Housing Services are reviewed every year and Members set fee levels as part of the budget process.

2.0 Proposal Details

2.1 Appendix 1 details the current charges and the options for increases. The charges are rounded to the nearest 25p.

2.2 Pest control fees

The council's pest control services are provided at affordable, competitive rates. Officers consider that there is present scope for moderate increases without rendering these services unaffordable. However increasing prices could put off customers with pest infestations which could go untreated and pose increased regulatory burdens on the council. Taking a balanced view, officers recommend a 10% increase in standard charges and pest control officer hourly rates (where charged) for 2011-12. Approval of these increases would provide a substantial contribution towards making the Pest Control Service cost-neutral to the council whilst keeping pest control fees and charges to affordable levels.

On-demand rodent and insect treatments

For on-demand rodent and insect treatments it is proposed to increase both domestic and business charges and hourly rates (where charged) by 10%. This would generate an estimated additional income of approximately £7,000 per year assuming there is no decrease in the current demand for treatments.

Advisory visits and paying cases where no pest treatment is carried out

Currently the council does not make a charge where in response to a paid treatment request it turns out on arrival that one is unnecessary or not possible. This mainly happens when a customer has wrongly identified their pest problem (e.g. they have mistaken woodlice for cockroaches or bees for wasps), alternatively when a customer has not completed the necessary preparations to enable treatment. Similarly, the council does not charge for advisory visits (where no materials are used) even though staff time and travel costs are incurred. The service already advises customers free of charge by telephone and maintains self-help information on the website. If a customer offered those alternatives persists with a request for a pest control officer to visit and advise in person, it would be reasonable to introduce an affordable charge. It is proposed that such advisory visits and cases where no treatment is carried out should be charged at the standard rates. This would generate an estimated additional income of £9,000 per year assuming there is no decrease in the current demand for these visits. There is a risk that introducing a charge for this service would result in some customers choosing not to request this service and therefore the estimated additional income could vary considerably.

Bed bug treatments

Treatments for bed bug infestations – currently free of charge – are time consuming. Whilst there are only for several tens of service requests per year, they pose a disproportionate impact on staffing availability for chargeable work. Bed bugs are a pest of public health significance. However in the current economic climate officers consider that it would be reasonable to impose an affordable charge for this service. It is proposed that domestic bed bug treatments are charged at the standard insect treatment rate plus an hourly charge after the first hour. This would generate an estimated additional income of £1,000 per year.

2.3 Cemetery Fees

Torrisholme Woodland Burial Area

Options for memorialisation in this particular area usually involve purchase of a tree with hardwood stake and plaque; however, there is no room for further tree plantings but there is still a demand for some form of memorialisation. It is therefore proposed to purchase an artificial tree “stump” carved so that it would accommodate 8 plaques. The income derived from the sale of plaques will more than cover the initial purchase costs.

The proposed new fee for such a plaque is £175.00 plus VAT.

Memorial Tower

It is proposed to install a memorial tower in the newly formed Compass Garden of remembrance to provide a memorial facility following the scattering of ashes. The tower would accommodate 28 plaques and the proposed fee per plaque is £200.00 plus VAT. The income derived from the sale of plaques will more than cover the initial purchase costs.

Neptune Baby and Young Child Memorial Garden

Uptake of memorial options within this area has been limited and feedback from funeral directors is that the fees and charges are too high. Therefore, it is proposed not to increase the fees and charges for 2011/12 for this sensitive area and also consider the following changes to make the memorial options more affordable.

(a) Purchased Grave:

Include the Exclusive Right of Burial fee within the purchased grave cost.

(b) Lease Period Costs:

Reduce the current lease costs by 50%.

To date, despite many enquiries, only 3 memorial plaque options have been sold. Therefore, the impact of these proposals should be positive on future income generation.

Garden of Remembrance Memorials – Old Style

The Council was notified in December 2010 that the supplier of the old style memorials was to cease trading with immediate effect. The Council still has an obligation to source and engrave plaques for those memorials purchased in reserve and for second inscriptions.

A new supplier has been found; however, for second inscriptions there will be an additional charge for cleaning and re-gilding the existing plaque, whereas the previous supplier provided this service at no extra cost. Therefore, a new charge of £40.00 plus VAT is proposed for cleaning and re-gilding.

Also, as the new supplier is local, the carriage fee for returning memorials for additional inscriptions is no longer necessary and will therefore be deleted.

2.4 Private Water Supply Fees

There are over 200 private water supplies in the Lancaster district drawing water for human consumption from springs, wells and boreholes. On occasion these supplies can become polluted, for example by waste from farm animals or naturally occurring chemicals underground, so as to pose a threat to human health.

The Private Water Supplies Regulation 2009 which came into force during 2010-11 place a duty on the council to carry out activities to ensure that private water supplies are wholesome and do not present a potential danger to human health. The council's duties include conducting initial risk assessments, investigations, and taking and analysing samples. There will be a rolling requirement for periodic 'check sampling'. The focus of the regulations for smaller private supplies is now on risk assessment to enable local authorities to deal effectively with those supplies where remedial action is needed to prevent a risk to human health. Where a risk to human health is identified then this risk must be mitigated against and some sampling and analysis may be required to confirm that there is no residual risk to human health.

The Regulations permit the council to recover from private supply owners/operators the costs associated with providing these services. Schedule 5 of the Regulations details these services and the maximum fees that can be charged. However, the regulations only permit the council to charge the reasonable cost of providing the service subject to the specified maximum amounts.

Taking into account predicted workloads of risk assessments and sampling in 2011-12, the charges detailed in Appendix 1 are proposed. These are typically (a) flat rates covering mileage rates, one hour of preparation/travel time, and the first hour on site, and (b) hourly rates for subsequent hours on site. Sampling will not normally exceed one hour on site, however risk assessments and investigations into failures probably will. Members are advised that there would be legal implications if decisions were taken to set higher charges than the costs reasonably incurred by the council.

3.0 Options and Options Analysis

3.1

| | Option 1 To approve the increase in fees as recommended in the report | Option 2 To approve a different percentage increase. | Option 3 To do nothing and retain the existing fees and charges. |
|---------------|--|---|--|
| Advantages | <p>This option allows for increased fee revenue whilst retaining fees at competitive levels.</p> <p>The increase in pest control fees reduces the council's subsidy of this service by a substantial amount whilst retaining pest control fees affordable compared to some private sector providers.</p> | <p>This option potentially allows for a greater increase in revenue if an increase of greater than 2.4% is approved.</p> | <p>This option would mean no price increases for customers.</p> |
| Disadvantages | <p>Any increase in fees is likely to be unpopular with customers.</p> | <p>An increase in fees above the recommended amount is likely to prove unpopular with customers.</p> | <p>No opportunity to raise additional revenue through fees and charges.</p> |
| Risks | <p>There is always a risk that customers will choose not to access services if fees are too high.</p> <p>However, evidence gathered shows core fees and charges are comparable to other nearby local authorities.</p> | <p>There is always a risk that customers will choose not to access services if fees are too high.</p> <p>There is a risk that even current income levels will fail to be achieved if fees are perceived to be too high.</p> | <p>This option increases the difficulties of securing a viable budget at a time when additional income and savings are required.</p> |

4.0 Officer Preferred Options

4.1 The officer preferred option is Option 1. This option allows for increased revenue whilst retaining fees at affordable and competitive levels.

RELATIONSHIP TO POLICY FRAMEWORK

Fees and charges form an integral part of the budget setting process, which in turn relates to the Council's priorities.

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

Large increases in fees can disadvantage those residents least able to pay. However any of the proposed increases are considered to be fair and reasonable and in the case of pest control fees are less expensive or equal to that charged by most commercial companies.

FINANCIAL IMPLICATIONS

The 2011/12 latest draft budget includes an inflationary increase of 2.40% in respect of fees and charges, the report also sets out a number of proposed changes to current fee structure which have not been included in the latest draft budget 2011/12.

These proposed fees are detailed in Appendix 1, the impact of which is summarised in the table below:-

| Fee Charging Area | 2010/11 Working Budget | 2011/12 Proposed Estimate (2.4%) | Proposed Increase in 2011/12 Draft Budget | Recommended Additional Increase / New Charges for 2011/12 |
|--|------------------------|----------------------------------|---|---|
| Cemeteries | 239,500 | 245,200 | 5,700 | 0 |
| Dog Warden Service | 4,800 | 4,900 | 100 | 0 |
| Pest Control | 88,200 | 90,300 | 2,100 | 6,700 |
| <i>Advisory visits and paying cases where no pest treatment is carried out</i> | 0 | 0 | 0 | 6,900 |
| <i>Bed Bug Treatments</i> | 0 | 0 | 0 | 1,000 |
| Private Housing | 9,900 | 10,100 | 200 | 0 |
| Public/Port Health | 6,400 | 6,600 | 200 | 0 |
| <i>Private Water Supply Fees</i> | 0 | 0 | 0 | 2,200 |
| Total | 348,800 | 357,100 | 8,300 | 16,800 |

Pest Control Fees

Advisory visits and paying cases where no pest treatment is carried out

The introduction of charges for advisory visits and paying cases where no pest treatment is carried out, is estimated to generate an additional income of £9,000 in 2011/12, if there is no decrease in the current demand for these visits. However it would be prudent to assume that when the customer is informed that there will be a charge for the visit, the demand for the call out will drop and therefore the additional income estimates be reduced by 30%, to £6,900 in 2011/12, £5,300 and £4,100 in subsequent years. These estimates are based on reasonable assumptions and the income generated could vary considerably.

Bed Bug Treatments

The introduction of a charge for bed bug treatment based on current demand is expected to generate recurring additional income of £1,000. It is unlikely that a customer would choose to not use the service because of the charge, therefore a drop in the demand is not expected.

Cemetery Fees

Torrisholme Woodland Burial Area and Memorial Tower

The introduction of two new plaque areas is expected to generate income of £7,000, the cost of purchasing the artificial tree stump and the tower is £2,200, which provides the Council with a potential net income of £4,800 over the life of the project. Though there is a demand for the service, it is not possible to estimate when the sale of the memorial plaques will occur, therefore because the initial cost will be met from the 2010/11 budget, it could be sometime before the Council will recover this cost and start to generate income.

Neptune Baby and Young Child Memorial Garden

Demand for the Young Child Memorial Garden has been very low and has not been included within the income estimates. No adjustments will be needed if the recommendation is approved. It is therefore proposed that any income received during the year will be highlighted if the recommendation for the introduction of new plaque areas and the reduction of fees for Young child memorial gardens are approved and will be reported as part of the corporate monitoring process during the year.

Garden of Remembrance Memorials

The introduction of a charge for inscriptions would not generate additional income as this will just recover the cost. All other fees for cemeteries are in line with inflation and have been included within the draft budget.

Public Health/Port Health

Private Water Supply Fees

Under new regulation, the Council are required to carry out a risk assessment on approximately a third of the 200 private water supplies in the Lancaster District. These risk assessments are to be carried out within a 5 year rolling programme and will generate additional income of £6,000 in this period. It is estimated that 25 risk assessments will be carried out in 2011/12, 25 in 2012/13 and 17 in 2013/14, but this will depend on the teams capacity and the demand of other higher priority statutory services. Based on this additional income projections are £2,200 in 2011/12 and £2,200 and £1,500 in subsequent years.

It is likely that following the risk assessments further income will be generated from sampling and investigation works, however it is not possible to project the level of income until the risk assessments have been carried out.

Should members approve a different percentage than the option with in the report, the impact on the base budget will be unknown until new financial implications are assessed based on the new percentage proposed.

SECTION 151 OFFICER'S COMMENTS

Members are advised to consider the proposals in context of the Council's draft priorities and its financial prospects, as well as service objectives and value for money.

LEGAL IMPLICATIONS

The legal duties are contained within the report and there are no further comments to make

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

Fees & Charges 2010/11 report to Cabinet
19 January 2010.

Contact Officer: Suzanne Lodge
Telephone: 01524 582701
E-mail: slodge@lancaster.gov.uk
Ref: C90

HEALTH AND HOUSING**FEES AND CHARGES FOR THE YEAR 2011/12****CEMETERY CHARGES**

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|--|--------------------------------|---|
| Exclusive Right of Burial: | | |
| i) For the exclusive right of burial for a period of 75 years from the date of purchase, of a single earthen grave, walled grave or vault | 617.00 | 631.75 |
| ii) Exclusive right of burial in a woodland area - 1 space | 270.75 | 277.25 |
| iii) Exclusive right of Burial in Baby area | 50% of adult fee | 50% of adult fee |
| Transfer of Grave Deed | Legal Costs | Legal Costs |
| Duplicate Grave Deed | 79.50 | 81.50 |
| Searches – hourly rate | 35.75 | 36.50 |
| Interment Charges | | |
| (a) For the interment in a grave or woodland site either where the exclusive right of burial HAS or HAS NOT been granted:- | | |
| i) of the body of a child whose age at the time of death exceeded one year but did not exceed 16 years. | 163.25 | 167.25 |
| ii) of the body of a person whose age at the time of death exceeded 16 years. | 551.50 | 564.75 |
| iii) interment of cremated remains | 132.25 | 135.50 |
| iv) interment of cremated remains under headstone | 201.50 | 206.50 |
| (b) There is no charge for the interment or burial of cremated remains of a non-viable foetus, the body of a still-born child or a child whose age at the time of death did not exceed one year. | | |
| Scattering of Cremated Remains | 34.50 | 35.50 |
| Use of Cemetery Chapel | 90.50 | 92.75 |

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|---|------------------------|------------------------------------|
| Walled Graves & Vaults: | | |
| For one person | 1800.00* | 1843.25* |
| For two persons | 2500.00* | 2560.00* |
| For opening and resealing vault | 321.25 | 329.00 |
| Garden of Remembrance Memorials | | |
| (a) Aluminium Plaque – Carnforth | 109.50* | 112.25* |
| (b) Bronze plaque – Price on Application | | |
| (c) Torrisholme, Scotforth, Skerton, Hale Carr, Carnforth | | |
| Old Style: | | |
| i) Granite memorial incorporating flower vase and inscription up to 3 lines | 460.25* | 471.25* |
| ii) Each additional line (up to 6 in total) | 44.50* | 45.50* |
| iii) For cleaning and re-gilding following second inscription. | | 40.00* |
| New Style: | | |
| i) Granite memorial incorporating flower vase and full inscription | 488.00* | 499.75* |
| ii) Deed of grant fee | 32.50 | 33.25 |
| iii) New inscription | 97.50* | 100.00* |
| iv) Motif | 10.75* | 11.00* |
| Vault Memorial | | |
| i) Granite memorial for up to 4 plastic urns, including first interment and flower vase (25 year lease) | 634.75* | 650.00* |
| ii) Back to back vault for up to 2 plastic urns including first interment inscription, flower vase for a 25yr lease | 503.75* | 516.00* |
| iii) Additional inscribed plaque for second interment | 146.00* | 149.50* |
| iv) Renewal of lease period | 126.00 | 129.00 |
| * = PLUS VAT | | |

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|--|--------------------------------|---|
| The Neptune Baby and Young Child Memorial Garden | | |
| Burial Options | | |
| Purchased Grave including EROB, headstone and plaque with up to 6 lines of text. | 1,140.00* | No increase |
| Public Grave | Free of Charge | Free of Charge |
| Cremated Remains | | |
| Niche Wall Plaques including up to 4 lines of text | 195.00* | No increase |
| 10 year lease for external niche wall | 175.00 | Reduction to £87.50 |
| 10 year lease for internal altar niche | 350.00 | Reduction to £175.00 |
| Scattering of ashes | Free of Charge | No increase |
| Memorial Plaques | | No increase |
| Perimeter plaque including up to 4 lines of text | 195.00* | No increase |
| 10 year lease for perimeter plaque | 150.00 | Reduction to £75.00 |
| Centre feature plaque including up to 6 lines of text | 345.00* | No increase |
| 10 year lease for centre plaque | 350.00 | Reduction to £175.00 |
| Charges for Extras | | No increase |
| Additional line of inscription | 30.00* | No increase |
| Posy holders for niche wall | 10.00* | No increase |
| Motifs | 30.00* | No increase |
| Custom Motif | P.O.A. | No increase |
| Oval Ceramic Photo Plaque 5cm x 7cm (Colour) | 65.00* | No increase |
| Oval Ceramic Photo Plaque 5cm x 7cm (Black & White) | 35.00* | No increase |

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|---|--------------------------------|---|
| Memorial Fees | | |
| A memorial not exceeding 6' (1800 mm) in height | 95.25 | 97.50 |
| Kerb or border stones not exceeding 2' 6" (750 mm) in height: | | |
| (a) enclosing a space not exceeding 7' 9" (2325 mm) in length by 3' 3" (975 mm) in width | 127.75 | 130.75 |
| (b) enclosing a space not exceeding 7' 9" (2325 mm) in length by 7' 3" (2175 mm) in width | 256.00 | 262.25 |
| A tablet or footstone not exceeding 1' 6" (450 mm) by 1' (300 mm) | 58.25 | 59.75 |
| Additional charge for exceeding above size | 36.50 | 37.50 |
| An inscribed vase | 31.50 | 32.25 |
| Temporary marker | 13.75 | 14.00 |
| Woodland Burial Memorial Plaque | - | 175.00* |
| Memorial Tower | - | 200.00* |
| Lawn Sections | | |
| A memorial not exceeding 4' (1200 mm) in height, 2' 6" (750mm) in width and 1' 6" (450 mm) in depth from front to back. | 95.25 | 97.50 |
| <i>The charges indicated include one inscription (name)</i> | | |
| For each additional inscription (name) | 31.50 | 32.25 |
| Annual registration fee for memorial mason | 40.25* | 41.25* |
| * = PLUS VAT | | |

DOG WARDEN SERVICE CHARGES

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|--|------------------------|------------------------------------|
| Kennelling charge per day | 10.50 | 10.75 |
| Detention Fee | 8.75 | 9.00 |
| Dog faeces bags | 1.50/100 | 1.50/100 |
| Return of stray dog from dog warden service (prior to kennelling) | 35.00 | 35.75 |

PEST CONTROL CHARGES

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% | 2011/12 Proposed Fee @ 10% |
|---|---------------------------------|---------------------------------------|-------------------------------------|
| Common Insects: | | | |
| Domestic Premises | | | |
| - Cockroaches | FREE | FREE | FREE |
| - Bedbugs (up to one hour of treatment) | FREE | 37.00 | 40.00 |
| - Bedbugs (subsequent hours) | FREE | 25.00/hr | 25.00/hr |
| - Fleas | 36.25 | 37.00 | 40.00 |
| - Those in receipt of Housing and/or Council Tax benefits. | 18.25 | 18.75 | 20.00 |
| - All other insects (excluding wasps) | 36.25 | 37.00 | 40.00 |
| - Wasp treatment | 36.25 | 37.00 | 40.00 |
| Multiple nests at same property at one visit. | Half full price treatment | Half full price treatment | Half full price treatment |
| - Moles and squirrels | 25.25/hr | 26.00/hr | 27.75/hr |
| Business Premises | | | |
| - All visits (including wasps) (minimum 1 hour) | 70.25*/hr | 72.00*/hr | 77.25*/hr |
| Rodents: | | | |
| - Domestic premises | 25.00 | 25.50 | 27.50 |
| - Those in receipt of Housing and/or Council Tax benefits. | 12.50 | 12.75 | 13.75 |
| - Business premises (minimum 1 hour) | 64.25*/hr | 65.75*/hr | 70.75*/hr |

* = PLUS VAT

All charges inclusive of VAT where appropriate.

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|------------------------------------|--------------------------------|---|
| Emergency Callouts: | | |
| - Weekday (outside 0800-16.30 hrs) | Standard Rate x 1.5 | Standard Rate x 1.5 |
| - Saturday | Standard Rate x 1.5 | Standard Rate x 1.5 |
| - Sunday and Bank Holidays | Standard Rate x 2 | Standard Rate x 2 |

| Disclosure of Information on Health & Safety matters: | | |
|---|--|---|
| - Full factual statement which may also include sketches, copy of F2508, witness statements, etc. | 128.25 | 131.50 |
| - Brief statement where the information may be of limited use to the recipient. | 45.00 | 46.00 |
| - Photographs & an administration charge | 2.50 each & admin charge to be 12.50 | 2.50 each & admin charge to be 12.50 |
| - Photocopying | 14p/sheet | 14p/sheet |

| Contaminated Land Information: | | |
|---------------------------------------|---------|---------|
| - Domestic enquiry | 98.75* | 101.00* |
| - Industrial enquiry | 125.75* | 128.75* |
| | | |
| | | |

PORT HEALTH CHARGES

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|--|------------------------|------------------------------------|
| Ship Inspection Charges | | |
| | | |
| Gross Tonnage: | | |
| Up to 3,000 | 105.75 | 108.25 |
| 3,001-10,000 | 158.75 | 162.50 |
| 10,001-20,000 | 211.50 | 216.50 |
| 20,001-30,000 | 243.25 | 248.00 |
| Over 30,000 | 317.50 | 325.00 |
| With the exception of: | | |
| • Vessels with the capacity to carry between 50 and 1000 persons - | 317.25 | 325.00 |
| • Vessels with the capacity to carry more than 1000 persons - | 529.00 | 541.75 |
| | | |
| Water Sample Charges: | | |
| | | |
| Water sample as part of sanitation certificate | 79.50 | 81.50 |
| | | |
| Water sample from Heysham Port | 87.50 | 89.75 |
| | | |
| Water sample from Glasson Dock | 100.50 | 103.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

PRIVATE WATER SUPPLY CHARGES

Note: these are new charges

| | 2011/12 Proposed Fee | Maximum permissible fee |
|--|---------------------------------------|------------------------------------|
| Risk assessment (each assessment) | | 500 |
| - Flat rate including travel and one hour on site | 90 | - |
| - Hourly rate (up to maximum £500 minus flat rate) for subsequent hours | 35.75 | - |
| | | |
| Sampling (each visit) * | 50 | 100 |
| | | |
| Investigation (each visit) | | 100 |
| - Flat rate including travel and one hour on site | 90 | |
| - Time on site exceeding one hour | 10 | |
| | | |
| Granting an authorisation (each authorisation) | 71.25 | 100 |
| | | |
| Analysing a sample: | | |
| - under Regulation 10 | Actual laboratory costs up to maximum | 25 |
| - taken during check monitoring | Actual laboratory costs up to maximum | 100 |
| - taken during audit monitoring | Actual laboratory costs up to maximum | 500 |
| | | |
| * <i>no fee is payable for repeat sampling/analysis solely to clarify the results of a previous sample</i> | | |

STRATEGIC HOUSING:

| | 2010/11 Current Fee | 2011/12 Proposed Fee @ 2.40% |
|---|--|---|
| - Immigration Inspection Charges | 57.00 | 58.50 |
| - Accredited Property Scheme | 53.00 | 54.25 |
| - HMO Licence Fees: | | |
| Discounted Rate (Renewal within 2 months) | 423.25 (Fee per additional unit) £63.50 | 433.50 (Fee per additional unit) 65.00 |
| Basic Rate | 529.00 (Fee per additional unit) £74.00 | 541.75 (Fee per additional unit) 75.75 |
| Admin Fee | 63.50 | 65.00 |
| * = PLUS VAT | | |